

The Bugalows Community Association Architectural Variance Request

Owner Information

Owners' name: _____ **Unit #:** _____
Address: _____ **Daytime Phone:** _____
 _____ **Alt. Phone:** _____

I have received, read, understand and agree to follow the Association's Rules & Regulations regarding Architectural Variances.

Owner's Signature: _____

Satellite Installation: Satellite dishes MAY NOT be installed on any roofs, wooden surfaces, sides of any buildings that are visible from within or without the complex. Wiring must not be visible on the exterior of the buildings. Failure to follow the guidelines will result in the removal of your satellite dish. You will be billed for the cost of any repairs to common area surfaces or buildings, or damage to private property.

Description of proposed architectural or structural change, or work to be performed.

- > Include a description or specifications of materials to be used.
- > Attach copies of plans, pictures from catalogs, etc. where appropriate.

Contractor Information

Diagram/Picture attached?: Yes No

City permit attached?: Yes No

(Where applicable, final inspection MUST be obtained. Obtaining permits is a Homeowner responsibility.)

Person/Contractor to perform work: _____

Address: _____

License #: _____ **Phone #:** _____

All contractors MUST carry workers compensation & general liability insurance all times.

Board Action:

Approved:

Denied:

Date: _____

Reason for Denial

Board action MUST be noted in meeting minutes.

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Professionally Managed by: HOA Partners